

ELECTRONIC APPLICATION SUBMISSION INTERFACE RETRACTION REQUEST FORM

Indiana Automobile Insurance Plan

A producer may retract an EASi application prior to the mailing or delivery of a completed signed application to the Plan. An application may be retracted for the following reasons: (1) the applicant notifies the producer that coverage through the Indiana Automobile Insurance Plan is no longer required, (2) the producer of record has made an error in the information provided, or (3) the producer mistakenly requests more than one EASi reference number for the same application. The producer must submit a completed EASi Retraction Request Form to the Plan.

Indiana Automobile Insurance Plan
P.O. Box 6530
Providence, RI 02940-6530

FAX: 401-528-1361
E-MAIL: inaip@aipso.com

- Please Note**
- An unwanted EASi reference number must be retracted **prior** to mailing the application to the Indiana Automobile Insurance Plan. You **cannot** retract an EASi reference number once you have mailed or delivered the application to the Indiana Automobile Insurance Plan.
 - When an application is retracted for reason (1) or (2) below, you may mail, deliver, or electronically transmit the completed retraction form to the Plan. A copy of the application marked "void" is not required.
 - Applications must be retracted **no later than two working** days after the date of transmittal of the EASi application. If the completed retraction form is received by the Plan more than 15 calendar days following the date of transmittal of the EASi application, the producer to whom the reference number is assigned will receive a complaint in accordance with Plan rules.

Please **RETRACT** the EASi Reference Number (listed *below*) for the following reason:

Insert EASi Reference
Number Here

1. The applicant has placed his/her coverage in the voluntary market with the following company:

(Name of Company)
2. The applicant has elected not to pursue assignment for coverage through the Indiana Automobile Insurance Plan.
3. When completing the application transmitted with the EASi Reference Number listed above, I made an error in the information provided. The application should be retracted and the Reference Number **voided**. I have since electronically transmitted an application providing the **correct** information with the EASi Reference Number listed below:

Insert Corrected EASi
Reference Number Here

I have attached the revised application with the **corrected** EASi Reference Number, deposit and all required documentation for the Indiana Automobile Insurance Plan to issue assignment.

4. Other (please explain in detail on back of this form—if space is insufficient, attach additional sheets)

The Following Information Must Be Provided By The Signing Producer Submitting This Form:

Producer Name (**Please Print**): _____ Name of Agency: _____

Producer Signature: _____ Date: _____

Producer License Number: _____

EASi User Identification Code: _____

Attach
Copy of
Corrected
Application